

34. VISA EXTENSION - IN THE CASE FOR FOREIGNERS HAVING RIGHTS UNDER THE INVESTMENT PROMOTION ACT B.E. 2520, THE PETROLEUM ACT B.E. 2514, AND THE INDUSTRIAL ESTATE AUTHORITY OF THAILAND ACT B.E. 2522

In case of entering the office of the representative of a foreign entity in the business of inter-country trade, the regional office of a multinational company, and the branch office.

Required Documents

1. TM.7 form with 1 photo size 4 x 6 cm.
2. Copy of passport and work permit
3. A letter stating the position of the foreigner working in the company specifying–
Business
 - Reasons for the need to hire Identify the position, salary rate. qualification
 - Number of Thai and foreign employees working in the company
4. Business License and Business Certificate
5. Proof of bringing money into the Kingdom according to the conditions of the business license
6. Letter of appointment from the head office (Power of Attorney)
7. Income tax list of foreigners and Thai employees (PND1) for the latest month with receipt

8. List of Alien Income Tax (PND 91) in the latest year with receipt
9. A copy of the Contribution Promotion Statement form as filed with the Social Security Office (SSO 1-10) in the last month.
10. Map showing the location of the office
11. In case of family accompaniment, proof of family status such as marriage certificate must be presented. Birth certificate or certificate from the embassy
12. Letter acknowledging the conditions of permission to stay in the organization

Remark : Contact Superintendent Division 3, Immigration Division 1, Chamchuri Square Building, Chan 18, No. 319 Phayathai Road, Pathumwan, Bangkok Tel. 0-22090-1100 ext. 1016

