

## Public Handbook: Non-Quota Immigrant Visa

Agency: Immigration Bureau, Royal Thai Police

### Regulations and conditions (if any) for the application and the consideration

- 1) An alien wishes to leave the Kingdom.
- 2) An alien already has Non-Quota Immigrant Visa, the endorsement, and must re-enter the Kingdom within the endorsement date.

The service time specified in the handbook starts after an officer has checked and confirmed that the required documents are completed.

Note: An alien who stays in any area must contact the Immigration Office where the alien resides. If there is no Immigration Office in that area, please contact the responsible Immigration Office. Please visit [www.immigration.go.th](http://www.immigration.go.th) for more information.

### Service Channel

<b>Place of Contact</b> <i>Contact in person at the Immigration Office in your area.</i>	<b>Service time</b> <i>Monday to Friday (except public holiday) 08.30 - 16.30 (lunch break from 12.00-13.00)</i>
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### Procedures, Time and Responsible Section

**Total Time:** 180 minutes

No.	Procedures	Time	Responsible Section
1)	<b>Document Checking</b> 1) An alien submits the TM.22 application form 2) An officer checks the application and documents 3) An officer records in the computer database 4) An officer collects fee and issues receipt	40 mins	-
2)	<b>Consideration</b> 1) An officer stamps visa and collects fingerprints 2) An officer checks the valid date of visa issued	120 mins	-
3)	<b>Signature/ Committee's Resolutions</b> 1) The authorized officer signs on the visa 2) An officer returns the Certificate of Residence	20 mins	-

### Lists of Required Documents

No.	Documents and Details	Agency
1)	<b>(1) Passport</b>	-
2)	<b>(1) TM.22 application form</b>	-
3)	<b>(1) Certificate of Alien Identification</b> <b>Note: Issued by police station where the alien resides</b>	-
4)	<b>(1) Certificate of Residence</b>	Immigration Bureau
5)	<b>(1) 4x6 cm. photo of applicant taken within 6 months</b>	-

## Fee

No.	Details	Amount
1)	Single	1,900 baht
2)	Multiple	3,800 baht

## Complaint Channel/Service Suggestion

No.	Complaint/ Suggestion
1)	<b>Immigration Bureau</b> <i>507 Soi Suanplu, South Sathorn Road, Sathorn District, Bangkok 10120 / Hotline 1178 / Postbox 1178. Suanplu, Bangkok 10120</i>
2)	<b>Any Immigration Office</b>

## Form and Sample

No.	Form
1)	<b>TM.22 application form</b>

## Note

- Please visit [www.immigration.go.th](http://www.immigration.go.th) for more information.